

Pin Point Recruitment

Privacy Notice

Pin Point Recruitment Limited take your privacy very seriously.

This Privacy Notice sets out how we use and look after the personal information we collect from you. We are the data controller, responsible for the processing of any personal data you give us. We take reasonable care to keep your information secure and to prevent any unauthorised access to or use of it.

What personal data we hold on you

Personal data means any information about an individual from which that individual can be identified.

We collect, use, store and transfer some personal data of our participants [and their parents or guardians], and other League members.

You provide information about yourself when you register with us, and by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise.

The information you give us may include name, date of birth, address, e-mail address, phone number, gender, and the contact details of a third party in the case of emergency. We may also ask for relevant health information, which is classed as special category personal data, for the purposes of health, wellbeing, welfare and safeguarding. Where we hold this data it will be with the explicit consent of the participant.

Where we need to collect personal data to fulfil our responsibilities and you do not provide that data, we may not be able to honour or administer your registration.

Why we need your personal data

We will only use personal data for any purpose for which it has been specifically provided.

The reason we need applicant's personal data is to be able to administer and support your registration and provide the services you are signing up to when you register with the company. Our lawful basis for processing this personal data is that we have a contractual obligation to anyone as an applicant to provide the services they are registering for.

We have set out below, in a table format, a description of all the ways we plan to use personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate.

Activity	for processing under Article 6 of the GDPR.
processing registration forms	Performance of a contract
organising matches	Performance of a contract
sending out match or League information and updates	Performance of a contract
to check compliance with our League criteria to participate in the League	Performance of a contract and Legitimate Interests. Our Legitimate Interests are that we need to ensure that participants meet the appropriate criteria to ensure that the matches that are organised are fair.
sharing data with referees	Performance of a contract
sharing data with the club you are a member of, county football associations and the FA	Performance of a contract
sharing data with committee members to provide information about league activities, registration renewals or invitation to social events	The League has a legitimate interest to maintain participant correspondence for league community purposes.
sharing data with third party service or facility providers	The League has a legitimate interest to run the organisation efficiently and as it sees fit. Provision of some third party services is for the benefit of the League and participants.
sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority	The League has a legitimate interest to run the organisation efficiently and as it sees fit. Application for funding is a purpose that benefits the League and

	participants.
publishing match and league results	Consent. We will only publish personal data in a public domain, including images and names, if we have your consent for us to do so. In the case of children under the age of 13 then only with written consent of parent/guardian
sending out marketing information such as newsletters and information about promotions and offers from sponsors	Consent. We will only send direct marketing if you are an existing member, participant or other associated individual and you have not previously objected to this marketing, or, you have actively provided your consent.
to ensure we understand possible health risks	Consent. We will only process details on anyone medical history with their consent.

Who we share your personal data with

When you register with our company,

We may share personal data with selected third parties, suppliers and sub-contractors . Third-party service providers will only process your personal data for specified purposes and in accordance with our instructions.

We may disclose personal information to third parties to comply with a legal obligation; or to protect the rights, property, or safety of our clients or others

The company's data processing may require personal data to be transferred outside of the UK. Where the company does transfer personal data overseas it is with the sufficient appropriate safeguards in place to ensure the security of that personal data.

Protection of your personal data

We have put in place appropriate security measures to prevent personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

How long we hold your personal data

We keep personal data on our participants while they continue to be employed or placed by us or are otherwise actively involved with the company. We will delete this data each year or sooner if specifically requested and we are able to do so. We may need to retain some personal data for longer for legal or regulatory purposes.

Your rights regarding your personal data

As a data subject applicants may have the right at any time to request access to, rectification or erasure of their personal data; to restrict or object to certain kinds of processing of their personal data, including direct marketing; to the portability of their personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of their personal data.

As a data subject applicant are not obliged to share their personal data with the company. If they choose not to share their personal data with us we may not be able to register them with the company (Pin Point Recruitment).

We may update this Privacy Notice from time to time and will inform you to any changes in how we handle personal data.

If participants have any questions about this Privacy Notice, then please contact our HR Manager on 0191261 5205.